



NAWIGIZIGWEYAS EDUCATION CENTRE

Learning Today • Building Tomorrow

NOW HIRING

EDUCATIONAL ASSISTANTS

Nawigizigweyas Education Centre is now accepting applications for
(10) Educational Assistant
to help us maintain a safe, respectful, and positive school environment.

QUALIFICATIONS

- ✓ Grade 12 or Equivalent/Teaching Assistant certificate would be an asset.
- ✓ Must successfully pass a CPC as well as a Vulnerable Sector Check.
- ✓ Must be efficient in using the photocopier and/or laminator when required.
- ✓ Complete incident reports accurately and promptly.
- ✓ Report concerns, incidents, and safety issues to the Teacher and Principal.
- ✓ Must possess a strong written and oral communication skills.
- ✓ Must have a valid Saskatchewan Driver's License.
- ✓ Must be willing to travel.
- ✓ Must have a reliable vehicle.
- ✓ Must be able to work with minimum supervision.
- ✓ Must be able to provide direction and supervision to students of NEC.
- ✓ Must be able to collaborate and communicate with NEC staff in a respectful manner.
- ✓ Able to conduct themselves in a professional manner with difficult situations.
- ✓ Employees will support a safe, respectful, and orderly school environment.
- ✓ Knowledge of the Saulteaux language is an asset.

KEY RESPONSIBILITIES

- ✓ Assist the teacher in providing individualized education and learning programs to students from K-12.
- ✓ Provide academic support in all subjects.
- ✓ Offer classroom guidance, outdoor/indoor supervision, and assist in Land Based Educational activities.



*Make a
Difference!*

POSITION SUMMARY

Under the supervision of the Student Support Coordinator of NEC, the Educational Assistant is responsible for assisting the teacher in teaching individualized education and learning programs to students from K-12. They will provide academic support in all subjects, classroom guidance, outdoor/indoor supervision, and assist in Land Based Educational activities.

SUBMIT APPLICATIONS

Submit COVER LETTER, RESUME
with 3 references, CPC/Please
include email address.

DEADLINE FOR APPLICATIONS

Until positions are filled.

Melody Cardinal, Principal
Nawigizigweyas Education Centre
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Yellowquill, Saskatchewan S0A 0A1

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Join our team and help make Nawigizigweyas Education Centre
a safe and welcoming place for everyone!!